



MERTON PARISH COUNCIL

Chairman: M Parker Clerk/RFO: Vicky Turner



To all Councillors

You are hereby summoned to a Meeting of the Parish Council via the internet meeting medium, 'Zoom', to consider the following business, to be held on Tuesday 8th September 2020 at 6pm. Please notify the Clerk in good time if, and the reason why, you are unable to join the meeting.

Vicky Turner 2nd September 2020

Clerk to the Council Tel: 01362 821037 Email: mertonparishcouncil@gmail.com

Merton Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 6 of the Agenda set out below. The law does not permit members of the public and press to take part in the debates.

Please email the Clerk on the above address to request an invitation to join the meeting

AGENDA

1.0 Chairman's Opening Remarks

2.0 Apologies for Absence

3.0 Declarations of Interest

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation.

4.0 Minutes of Previous Meeting

- 4.1 To Approve the Minutes of the extraordinary meeting held on 9th June 2020
- 4.2 To Approve the Minutes of the meeting held on 19th May 2020
- 4.3 To consider matters arising from the minutes of previous meetings not considered on this Agenda (for information only)

5.0 Public Session

6.0 Finance

6.1 Invoices Paid Since Last Meeting

Cheque No	Amount	Details
Cheque No 100257	£102.90	Clerk's Salary for May, agreed overtime and expenses
Cheque No 100258	£218.40	Insurance Premium 2020/21
Cheque No 100259	£ 15.00	Max Bergin – Internal Audit Fees
Cheque No 100260	£ 72.00	NALC New Cllr Training Course – Cllr Mouser
Cheque No 100261	£197.56 (Incl £9.36 Expenses)	Clerk's Salary June – August – quarterly payment
Cheque No 100262	£47.00	HMRC – Tax Liability of Clerk



MERTON PARISH COUNCIL

Chairman: M Parker

Clerk/RFO: Vicky Turner



6.2 Receipts since Last Meeting at the time of issuing the Agenda

ACCOUNT	SOURCE	AMOUNT
Savers Account		£0.45
Community Account		Nil
Village Hall Project		£19.48

6.3 Bank Account Balances at 31st August 2020

Savers Account	£1,682.91
Community Account	£2,148.67
Village Hall Project	£3,231.11

6.4 To receive the Quarterly Bank Reconciliation, the Income/Expenditure against Budget Report

6.5 To review and agree any changes to draft budget for 2021/22

6.6 To review and consider Clerk's Pay Rise in line with LGPS Scales and backdated pay to April 2020 - £9.80 per hour to £10.01 per hour

7.0 Planning

7.1 To receive and consider any new Planning Applications
3PL/2020/0868/LU – Two 5 Bar Gates at edge of Property – Certificate of Lawfulness – Mill Hill Barn, Home Farm Lane, Merton – For information only

8.0 Flooding

8.1 To receive and consider any issues relating to flooding in Merton

8.2 To discuss and consider any remedial action to prevent exacerbated flooding

9.0 Post Box Closure

9.1 To receive any update on continuing closure of mailbox adjacent to Merton Hall

10.0 Village Hall Update

11.0 Defibrillator Update

12.0 Safeguarding

12.1 To review and discuss any issues of potential safeguarding risks

13.0 To agree meeting dates for 2020/21

5th January 2021 18th May 2021
30th March 2021 7th September 2021

14.0 To receive and consider correspondence of note since the last meeting

Newsletters from Norfolk Police Stanta Live-Firing Schedules; Official Briefings on Coronavirus (COVID 19) from Breckland District Council, NCF and NCC; COVID 19 Guidance from NALC; correspondence from parishioner regarding protection of wildlife in hedging.

15.0 To consider any issues raised that the Chairman considers to be urgent

16.0 To consider and agree date and time of next ordinary Parish Council Meeting – 5th January 2021 at 6pm – via Zoom Medium