

## Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Merton Parish Council**

County area (local councils and parish meetings only):

### Financial year ending 31 March 20xx

Prepared by (Name and Role): **Claire Prentice Clerk/ RFO**

Date: **04/05/2022**

|  | £        | £                             |
|--|----------|-------------------------------|
| <b>Balance per bank statements as at 31/3/22:</b>  |          |                               |
| e.g Current Account  | 1,618.57 |                               |
| Business Savings Account   | 1,683.38 |                               |
| Village Hall Community Account   | 2,905.61 |                               |
|  | <hr/>    | 6,207.56                      |
| Petty cash float (if applicable)   | N/A      |                               |
| Less: any un-presented cheques as at 31/3/22<br>(normally only current account)                              |          |                               |
| Cheque number  | 0.00     |                               |
|  | 0.00     |                               |
|  | 0.00     |                               |
|  | <hr/>    | 0.00                          |
| Add: any un-banked cash as at 31/3/22<br>e.g Allotment rents banked 30/3/xx (but not credited until 2 April) | -        |                               |
|  | <hr/>    | -                             |
| <b>Net balances as at 31/3/22 (Box 8)</b>  |          | <b><u><u>6,207.56</u></u></b> |