



MERTON PARISH COUNCIL

Chairman: Louise Hyde Vice Chairman: Stephen Mouser



To: Members of Merton Parish Council

You are duly summoned to attend an extraordinary meeting of Merton Parish Council to be held at 6.00pm on Thursday 20th January 2022 at Thompson Village Hall.

Louise Hyde
Chair to Merton parish council

Date: Friday 14th January 2022

Merton Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 04/22 of the agenda set out below. The law does not permit members of the public and press to take part in the debates. If attending, please adhere to the venues covid-19 risk assessment and follow any government guidelines which are in place at the time of the meeting.

AGENDA

01/22 Chairman's opening remarks

02/22 To receive apologies and approve absences

03/22 To receive declarations of interest in any items to be discussed and grant any dispensation requests.

04/22 Public Participation. (max. 30 minutes)

05/22 To receive reports

06/22 To approve minutes of the meeting of council held on 7th September 2021

07/22 Flooding related issues, to discuss and decide on any action

08/22 Highways, to receive updates and discuss and decide on any action

09/22 Planning Matters, to consider any planning applications

10/22 Post box closure, to receive updates and decide on any further action

11/22 ICO registration, to discuss and approve payment for registration.

12/22 Grass cutting maintenance, to discuss and decide on any further action.

13/22 Covid-19 plaque, to discuss and decide where and when to display plaque

14/22 Queen's jubilee, to discuss and decide on any action to be taken

15/22 Policies and procedures, to consider, review and adopt accordingly, as well as set next review dates.

- a) Safeguarding Policy
- b) Publication scheme
- c) Risk management scheme



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16/22 Finance: -

- a) **VH account**, to discuss and decide on action regarding defibrillator donations and unallocated sums
- b) **Agree bank reconciliations**

PC Current Account

Closing Balance as per bank statement 20 th Dec. 2021		£2449.47
<u>Less</u> unpresented cheques:		
	Net Balance as at 20 th Dec. 2021:	£2449.47
The net balance reconciles to the receipts and payments account for the year as follows:-		
	Opening Balance 1st April 2021:	£1618.17
Add receipts in year		£2235.40
Less payments in year		£1404.70
	Closing balance as at 20 th Dec 2021:	£2449.47

PC Reserve Account

Closing Balance as per bank statement 20 th Dec. 2021		£1683.34
<u>Less</u> unpresented cheques:		£0.00
	Net Balance as at 20 th Dec. 2021:	£1683.34
The net balance reconciles to the receipts and payments account for the year as follows:-		
	Opening Balance 1st April 2021:	£1683.22
Add receipts in year		£0.12
Less payments in year		£0.00
	Closing balance as at 20 th Dec. 2021:	£1683.34

Village Hall Project

Closing Balance as per bank statement 20 th Dec. 2021		£3231.11
<u>Less</u> unpresented cheques:		£0.00
	Net Balance as at 20 th Dec. 2021:	£3231.11
The net balance reconciles to the receipts and payments account for the year as follows:-		
	Opening Balance 1st April 2021:	£3231.11
Add receipts in year		£0.00
Less payments in year		£0.00
	Closing balance as at 20 th Dec. 2021:	£3231.11



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c) Payments since last meeting, to approve accordingly

PC Current Account

Date	Payee/Reason	Cheque No.	Amount	Signatories	Approval
07.10.21	Hall hire	BACS	10.00	C.Prentice J. Wesley-Smith	
14.12.21	Grass cutting	BACS	60.00	C.Prentice S.Mouser	

d) Outstanding payments, to approve accordingly

PC Current Account

Date	Payee/ Reason	Cheque No.	Amount	Signatories	Approval
04.01.22	Clerk salary + expenses	BACS	629.48		
04.01.22	HMRC	BACS	17.60		
04.01.22	Wave	BACS	9.44		

e) Receipts since last meeting, to approve accordingly

PC Current Account

Date	Payee/ Reason	Cheque No.	Amount	Approval
30.09.21	Precept	DC	1100.00	
12.11.21	Vat claim	DC	35.40	

PC Reserve Account

Date	Payee/ Reason	Cheque No.	Amount	Approval
06.09.21	Interest	DC	0.04	
06.12.21	Interest	DC	0.04	

Village Hall Project

Date	Payee/ Reason	Cheque No.	Amount	Approval
	None			

f) Budget monitoring 3rd quarter, to discuss and decide on any action to be taken

g) Internal Auditor

17/22 To confirm or amend the date and place of next meeting as Tuesday 8th March 6pm Thompson Hall