



# MERTON PARISH COUNCIL

Chairman: M Parker

Clerk/RFO: Vicky Turner

## To all Councillors

You are hereby summoned to a Meeting of the Parish Council via the internet meeting medium, 'Zoom', to consider the following business, to be held on Tuesday 5<sup>th</sup> January 2021 at 6pm. Please notify the Clerk in good time if, and the reason why, you are unable to join the meeting.

Vicky Turner 29<sup>th</sup> December 2020

Clerk to the Council Tel: 01362 821037 Email: [mertonparishcouncil@gmail.com](mailto:mertonparishcouncil@gmail.com)

*Merton Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 5 of the Agenda set out below. The law does not permit members of the public and press to take part in the debates.*

**Zoom Join Meeting Link:** Meeting ID: 873 5177 8301

Passcode: 625073

<https://us02web.zoom.us/j/87351778301?pwd=Q09KYWhHeUtnVHhzQ3FXQyt0OGttZz09>

## AGENDA

### 1.0 Chairman's Opening Remarks

### 2.0 Apologies for Absence

### 3.0 Declarations of Interest

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation.

### 4.0 Minutes of Previous Meeting

4.1 To Approve the Minutes of the meeting held on 8<sup>th</sup> September 2020

4.2.2 To consider matters arising from the minutes of previous meetings not considered on this Agenda (for information only)

### 5.0 Public Session

### 6.0 Finance

#### 6.1 Invoices Paid Since Last Meeting

Cheque No	Amount	Details
Cheque No 100265	£260.51	Clerk's Salary for Quarter Sept-Nov and agreed overtime
Cheque No 100266	£ 54.00	HMRC – Tax Liability of Clerk
Cheque No 100264	£ 60.00	D Rogers – Grass Cutting
Cheque No 100263	£120.00	D Rogers – Grass Cutting

#### 6.2 Receipts since Last Meeting at the time of issuing the Agenda

ACCOUNT	SOURCE	AMOUNT
Savers Account	Interest	£ 0.27
Community Account	Precept	£1100.00
Village Hall Project	Easy Fundraising	£ Nil

#### 6.3 Bank Account Balances at 28<sup>th</sup> December 2020

Savers Account	1683.18
Community Account	3231.11
Village Hall Project	2752.11

Clerk: Vicky Turner Mount Pleasant Farm, Carbrooke Lane, Shipdham IP25 7RP 01362 821037

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<https://mertonparishcouncil.norfolkparishes.gov.uk/>



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- 6.4 To receive the Quarterly Bank Reconciliation, Income/Expenditure against Budget Report
- 6.5 To review decision for retention or removal of earmark funds (1K) for a defibrillator from Budget 2021/22
- 6.6 To confirm receipt of donations for defibrillator to date of £312.16 and consider conversion of funds
- 6.7 To agree Budget 2021/22 (previously circulated) subject to decision of Item 6.5 above
- 6.8 To agree retaining Parish Precept at £2200 for 2021-22

## 7.0 Planning

- 7.1 To receive and consider any new Planning Applications – None to NOTE
- 7.2 To receive and consider results of planning applications
  - 7.2.1 3PL/2020/1083 Peddar's Barn, Home Farm Lane, Merton – Erection of porch/pergola over front door - **APPROVED**

## 8.0 Flooding and Highways matters

- 8.1 To receive and consider any issues relating to flooding in Merton
  - 8.1.1 Flooding in Crows Lane, Merton
  - 8.1.2 Flooding around the area of The Old Buttery and Home Farm Lane, Merton
- 8.2 To receive and consider any Highways matters

## 9.0 Post Box Closure

- 10.1 To receive any update on continuing closure of mailbox adjacent to Merton Hall

## 10.0 Village Hall Update

## 11.0 Safeguarding

- 11.2 To review and adopt Merton PC's Safeguarding Policy (previously circulated)

## 12.0 Dissemination of Communications

- 12.1 To review and consider cascading information to Cllrs and to agree a formula

## 13.0 To receive and consider correspondence of note since the last meeting

Email with Newsletter and Crime Stats from Norfolk Police; Emails regarding Stanta Live-Firing Schedules; Official Briefings on Coronavirus (COVID 19) from Breckland District Council, NCF and NCC; COVID 19 Guidance from NALC; correspondence from parishioner regarding potential contravention of planning enforcement; newsletter from Wayland Partnership; CENSUS announcement – March 2021. NCC Library Services.

## 14.0 To consider any issues raised that the Chairman considers to be urgent

## 15.0 To consider and agree date and time of next ordinary Parish Council Meeting – Tuesday 30<sup>th</sup> March 2021, 6pm - via Zoom