**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 4TH NOVEMBER 2016 IN ST PETER’S CHURCH**

Present Councillors Parker (Chairman), Riley, Dunn and Macro, and Rosemary Martin (Clerk) 5 parishioners in attendance.

1. **To receive apologies for absence**

Apologies received from Cllr de Grey.

1. **To receive declarations of interest**

None received.

1. **To agree and sign the minutes of the Parish Council meeting held on 6th September 2016**

It was proposed by Cllr Macro and seconded by Cllr Dunn that the minutes were a true record. All agreed, except Cllr Riley, who had not been present. The Chairman signed the minutes.

1. **Matters arising from the previous minutes (for information only)**

Various complaints had been received by the Parish Council regarding the development at Home Farm Barns. The Council will inform BDC of these complaints.

1. **To adjourn the meeting for Parishioners’ Questions**

The meeting was adjourned.

The meeting was reconvened.

1. **Finance**
2. Routine Finance

The following invoice to be paid

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| --- | --- | --- | --- |
| Ray Barnard | 2016 season grass cutting, including the area to the north of the Village Green  | £240 | 100229 |

Proposed by Cllr Dunn and seconded by Cllr Riley that this invoice be paid. All agreed.

1. Bank Account balances

|  |  |  |
| --- | --- | --- |
| Community | 4th November | £2,753.82 |
| Saver | 4th November | £1,674.65 |

1. **To set up a working party for the Village Hall project**

The Parish Council resolved to set up a working party for the Village Hall Project.

The working party will consist of all the members of the Parish Council, and the following volunteers from the Village: Dawn Beaney, Mickey Goodwin, Heather Goodwin, Donna Myhill, and Jayne Wesley-Smith.

The working party:

* Does not need to meet in public
* Can meet as and when required
* Will provide information to the Parish Council and recommendations for the Village Hall Project
* Has no power to take decisions or spend money.
1. **To receive update on and consider further actions relating to the Village Hall Refurbishment Project**

Clerk asked Vince Matthews to quote for doing the drawings required for obtaining builders’ quotes for the work. He will provide a quote based on the structural survey. Adrian Morley was also asked, but he is now retired.

Cllr Parker has received the full structural report. It has been returned to the surveyor for a few minor amendments. Once the updated report is received it will be circulated around the working party. The surveyor’s estimated cost of the work is £73k

1. **Correspondence**

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| --- | --- |
| BDC – DPIs | BDC believe that Merton Councillors did not supply completed DPIs (which should have been published on the BDC web site.) Cllrs are adamant that they did. Cllr Macro took them all to BDC. Clerk to reply to BDC  |

1. **Next Meeting**

The next meeting will take place at 6:30 pm on 10th January 2017 in St Peter’s Church.

Meeting Closed at 6:40 pm